



## TOKOLOGO LOCAL MUNICIPALITY

### TENDER NOTICE AND INVITATION TO TENDER

Bids are invited for:

BID NO	PROJECT DISCRIPTION	COMPULSORY BRIEFING SESSION	CONTACT PERSONS	CLOSING DATE & TENDER OPENING
TLM/RFP0 01/2023/2 024	RENDERING OF TRAVEL MANAGEMENT SERVICES FOR PERIOD OF 3 YEARS	NON-APPLICABLE	Mr O SAILA  053 541 0014	7 June 2024 – 11h00am

#### Requirements:

- Certified copy of company registration certificate reflecting active members (Except for Sole traders and partnerships) must be attached.
- Bidders must be members of ASATA
- Certified copies of ID of all company directors/ members on the CRC must be attached.
- COIDA certificate / workman compensation / letter of good standing.
- Valid Company Tax Clearance Certificate (TCC) together with SARS Tax Clearance Status PIN (TCS) or CSD report must be attached and valid for 90 days tender validity period.
- Municipal rates and taxes for the company or of all Directors should be attached not in arrears for more than 30 days or lease contract or letter of arrangement must be attached.
- Original certified copy of B-BBEE must be attached to qualify for preferential points.
- All compulsory/ supplementary forms contained in the bid documents must be completed and signed in full. (MBD1, 3, 4, 6, 8 & 9 amongst others).
- Minimum local content threshold determination will apply. MBD 6.2 form be completed in full.

**Sealed bids should clearly indicate the Tender Number and Tender Description as reflected above and be deposited in the appropriately marked bid box at address below:**

**Tokologo Local Municipality, Voortrekker Street, Market Square, BOSHOF 8340**

#### PLEASE NOTE:

1. No bids will be accepted from persons in the service of the state (even acting through Proxy).
2. Bid documents will be obtainable as from the **3 May 2024 at 12H00** at the Boshof offices upon payment of non-refundable fee of **R750.00** paid in cash/ eft.
3. No telegraphic, telefaxes and late bids will be accepted.
4. Municipal Supply Chain Management Policy and Preferential Procurement Policy Framework Act No 5 of 2000 (80/20 preferential points allocation system) and functionality will be applied.
5. Preference will be given to the respondents based on the B-BBEE status.
6. Only bidders who employ staff, which satisfy the EPWP requirements, are eligible to submit bids.
7. Failure to comply with the above-mentioned conditions may invalidate your bid.
8. The Tokologo Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole/ part of the bid.

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**MR TD MATILE**  
**ACTING MUNICIPAL MANAGER**